

Parcel ID (Tax Map Key)



**REAL PROPERTY ASSESSMENT DIVISION
DEPARTMENT OF BUDGET
AND FISCAL SERVICES
CITY AND COUNTY OF HONOLULU**

Above enter 12-digit parcel ID
For example: 210630150000

**PETITION TO DEDICATE LAND FOR AGRICULTURAL USE
Section 8-7.3, Revised Ordinances of Honolulu**

IMPORTANT NOTE:

- If a petitioner leases or owns multiple parcels for agricultural use, the petitioner must submit a petition for each parcel.
- If there are multiple petitioners on a single parcel, each petitioner must file a separate petition.
- The Annual Report For Agricultural Dedication Form, BFS-RP-P-41A, is required after each tax year by September 1st.

Petition Filed By: <input type="checkbox"/> Fee Owner <input type="checkbox"/> Tenant	<input type="checkbox"/> New Petition <input type="checkbox"/> Amend Petition No. _____
Petition For: <input type="checkbox"/> 5-Year Dedication <input type="checkbox"/> 10-Year Dedication	

AGRICULTURAL PLAN

Site Address _____			
Is the parcel currently in agricultural use? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, date of implementation: _____			
Description of Agricultural Use	Area in Agricultural Use	Description of Non-Agricultural Use	Area in Non-Agricultural Use
	Ac.		Ac.
	Ac.		Ac.
	Ac.		Ac.
	Ac.		Ac.
Total Agricultural Use Area	Ac.	Total Non-Agricultural Use Area	Ac.

* I/We understand that the failure to observe the restrictions of the use of this land shall cancel the dedication and special tax assessment privilege retroactive to the date of the dedication, and the additional taxes and penalties, due and owing as a result of a breach of the dedication shall be a paramount lien upon the real property, in accordance with applicable ordinances.

Name of Fee Owner (all fee owners required):		Email Address:	Date:
* Signature (all signatures or authorized agent(s) of fee owner required):		Print Name:	Telephone No.:
Mailing Address:	State of Hawaii General Excise Tax License Number:	Attached a copy of General Excise Tax License: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of Tenant (if applicable):		Email Address:	Date:
* Signature (or authorized agent):		Print Name:	Telephone No.:
Mailing Address:	State of Hawaii General Excise Tax License Number:	Attached a copy of General Excise Tax License: <input type="checkbox"/> Yes <input type="checkbox"/> No	

This petition cannot be filed by facsimile transmission or via email. For a receipted copy, submit with a self-addressed stamped envelope.

Tax Year: _____	FOR OFFICIAL USE ONLY	<input type="checkbox"/> Approved by: _____	<input type="checkbox"/> Disapproved by: _____
Received by: _____	Date Received (post office cancellation mark): _____		
Petition No. : _____	Attached copy of General Excise Tax License: <input type="checkbox"/> Yes <input type="checkbox"/> No		

Instructions to Dedicate Land for Agricultural Use

1. If a petitioner leases or owns multiple parcels for agricultural use, the petitioner must submit a petition for each parcel. Only one parcel is permitted on a petition. If there are multiple petitioners on a single parcel, each petitioner must file a separate petition. Multiple petitioners on a single petition will not be permitted.
2. Petitions must be filed by September 1st of any calendar year. The notice of assessment shall serve as notice of approval or disapproval of the petition for dedication. If approved, the assessment shall be effective on July 1st of the following tax year. The owner or party responsible for paying the real property tax may appeal any rejection of the report, cancellation of the dedication, or imposition of a rollback tax and penalty in the same manner as an appeal from an assessment.
3. An owner of the land may petition for dedication, or with the written authorization of the owner, a lessee, permittee or licensee may petition for dedication of the owner's land. If the ownership is in a trust, please submit the necessary documents, in short-form, stating the trustee of the trust. All fee simple owner(s) of parcel must be listed with signature(s).
4. A copy of a valid State of Hawaii general excise tax license must be submitted with the petition to dedicate by the party conducting the agricultural use activities.
5. The approval of the petition to dedicate shall constitute a forfeiture on the part of the owner of any right to change the use of the land to a use other than agricultural for a minimum period of 5 or 10 years, as the case may be, except in the case of land dedicated for a specific agricultural use where the owner files a land use change cancellation.
6. For each year following the approval of the dedication, an annual report (Form BFS-RP-P-41A) meeting the requirements of ROH Section 8-7.3 (j), shall be submitted no later than September 1st.
7. For the agricultural plan required under ROH 8-7.3 (e), submit a tax map identifying the area(s) in specific agricultural use(s) and area(s) in non-agricultural use, including the homesite, if any. Total area in agricultural use and non-agricultural use must equal to the legal area of the parcel.
8. Submit petition for dedication and supporting documentation:

Real Property Assessment Division
842 Bethel Street, Basement
Honolulu, HI 96813
Phone: (808) 768-3799

Real Property Assessment Division
1000 Uluohia Street #206
Kapolei, HI 96707
Phone: (808) 768-3799

Additional forms are available at the Real Property Assessment Division or www.realpropertyhonolulu.com